

<b>Nonconformance Record</b>				Page: 1 of 1	
Unique record number		Job number			

  

<b>Customer / Supplier Details</b>					
Name					
Address					
Contact					
Telephone No					
Email					
Customer / Supplier Order No					
NCR Raised by					
Site / Location of NCR					

  

<b>Details of Nonconformance</b>					

  

<b>Proposed action / disposition</b>					
Signed		Print		Date	

  

<b>Corrective / Preventive action taken / details of restricted use</b>					
Signed		Print		Date	

  

Nonconformance Type (mark all as appropriate)			Analysis of costs (where known, or best guess)		
Avoidable Cost	<input type="checkbox"/>		Replacement material(s)	£	
Customer Complaint	<input type="checkbox"/>		External repair	£	
Discrepancy / Corrective action	<input type="checkbox"/>		Internal repair (labour)	£	
Concession	<input type="checkbox"/>		Shipping and packaging	£	
				Total	0

  

Is Nonconformance			Re-test results		
External	<input type="checkbox"/>		Pass	<input type="checkbox"/>	
Internal	<input type="checkbox"/>		Fail	<input type="checkbox"/>	
			Further work required	<input type="checkbox"/>	
			Authorisation(for above)		
			Signature		
			Print		

  

Report distribution					
Q A	<input type="checkbox"/>	Design	<input type="checkbox"/>	Customer	<input type="checkbox"/>
Contracts	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Supplier	<input type="checkbox"/>
Purchasing	<input type="checkbox"/>	Sales	<input type="checkbox"/>	Other	<input type="checkbox"/>

  

<b>Review (QA use) for Lessons Learnt</b>					
Signed		Print		Date	